

**Come, Celebrate with our community!** The Fort Armstrong Folk Festival organized by the Fort Armstrong Folk Festival, Inc., a non-profit agency invites everyone to take part in the 38th Anniversary Celebration, share in the spirited celebration of our heritage! The Festival, held in Riverfront Park (which banks the Allegheny River) in Kittanning, Pennsylvania. Kittanning is located 45 miles north of Pittsburgh (Route 28) and 70 miles east of Youngstown, Ohio (Route 422). This year's event will take place **THURSDAY, JULY 30 through Sunday, August 2nd**

**NON – Profit FOOD VENDOR RULES:**

- The Festival will select and limit the number of vendors selling food and/or beverage items **for the best interest of the festival.** - - **Space assignments are at the discretion of the Festival.**
- The Fort Armstrong Folk Festival is not responsible for theft, bodily injury, or damage to the property of the vendors and is absolved of any legal proceedings for whatever reason.
- Vendors are to know and meet the local and state food handling laws, requirements and to pay necessary permit fees. **Copies of permits and insurance are required on the days of set up for inspection [Wednesday & Thursday].**
- The Festival is the sole vendor of soft drinks and bottled water.
- Vendors must be present & participate all FOUR [4] days of the Festival, opening until closing hours.
- Vendors are to sell only those items listed on application and Approved by the Festival Committee
- **No raffles are permitted.**
- Vendors are not permitted to distribute literature during the hours of the Festival.
- Vendors are responsible for their workers. The Festival reserves the right to remove any worker who does not meet acceptable standards of the festival.
- Electrical generators are **not** permitted.
- **Tent and tent pegs must be contained within your 12' x 10' space** or approved space. Non-standard booth spaces may be available upon special request.
- **Notification of acceptance will be made by JUNE 30, 2009.** Food vendors who are not accepted will have their non cashed booth space fee returned at this time.

**NON- Profit BOOTH SPACE Fee - \$ 560.00 per 12' frontage X 10' depth**  
**includes four 110 volt service outlets.**  
**Double booth: 24' frontage X 10 foot depth & four 110 volt outlets**  
**Additional Electrical Fee - \$50 per 110 volt outlet**

Make checks payable to: **Fort Armstrong Folk Festival, Inc.**  
**P.O. Box 991, Kittanning, Pa 16201**

All Applications must be postmarked **NO LATER than JUNE 15, 2009** For consideration of acceptance.

**CONTACT INFORMATION:**

For additional information and questions please contact the festival by:

Phone: (724)543-6363  
Email: [www.armstrongfestival.com](http://www.armstrongfestival.com)  
Address: P.O. Box 991  
Kittanning, PA 16201

**Hours of Operation:**

Thursday & Friday,	5:00 pm until 10:00pm;
Saturday,	12 Noon until 11:00pm;
Sunday,	12 Noon until 9:00pm

**Please retain this sheet for your reference to rules, etc.**

<p><b>Please include:</b></p> <input type="checkbox"/> Completed Application <input type="checkbox"/> Booth Space Fee \$560 <input type="checkbox"/> Add \$50 to Check if EXTRA electric is needed <input type="checkbox"/> Dept Of Health Permit <input type="checkbox"/> Proof of Insurance <input type="checkbox"/> <b>Tent size including pegs</b> <input type="checkbox"/> Electrical needs <input type="checkbox"/> Proposed Menu Items
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**2009 NON -PROFIT FOOD VENDOR APPLICATION**

**DEADLINE: JUNE, 2009**

Name of Business Organization: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Telephone #(s): \_\_\_\_\_ / \_\_\_\_\_

Email: \_\_\_\_\_ PA TAX Exempt #/non profit # \_\_\_\_\_

**Booth Space Rental Fees:** (1) 12' frontage X 10' depth Booth Space = \$560—includes four 110 volt service outlets.

Tent and tent pegs **must** be contained within your 12' x 10' space.

(2) 24' frontage X 10' depth Booth Space = \$1120—includes six 110 volt service outlets.

Tent and tent pegs **must** be contained within your 24' x 10' space.

***Any other size needs clearance of the Festival's Executive Director***

**Additional Electrical Fee: \$50 per outlet**

**Electrical usage:** Please include the number of electrical items used in your booth: so the Festival can better accommodate your electrical needs:

\_\_\_ Refrigerators                      \_\_\_ Microwaves

\_\_\_ Roasters                            \_\_\_ Fryers

\_\_\_ Grill                                    \_\_\_ Warmers

\_\_\_ Other, explain \_\_\_\_\_ 220 volt: indicate R or P plug \_\_\_\_\_

Booth Space fee	\$ _____
+ Additional Electrical	\$ _____
<b>=TOTAL FEE =</b>	<b>\$ _____</b>
<b>PLEASE INCLUDE THE</b>	
<b>TENT SIZE :</b>	_____ or
<b>TRAILER SIZE:</b>	_____

**PROPOSED FOOD AND / OR BEVERAGE SALES INFORMATION:**

Please provide a complete list and Explanation of Proposed food and /or Beverages

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**Continue on reverse or Attach a menu or additional sheets**

**RELEASE:**

*I acknowledge that I have read and understand the conditions for entry and will comply with the above noted guidelines. If I have violated any of the festival's guidelines, I understand the Festival reserves the right to close the sales organization and dismiss the vendor from the festival. After acceptance, I understand that a \$50 fee will be assessed if I withdraw prior to June 30, 2009. Vendors who withdraw after July 1, 2009 must forfeit the total booth space fee.*

Name of NON - Profit Organization: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Special Needs or Requests: \_\_\_\_\_